

Registrar of the Faculty of Asbestos Assessment and Management

Appointment

Elected in accordance with Faculty Regulations (Faculty of Asbestos Assessment and Management Handbook Section 2.3).

Purpose

The Registrar of the Faculty of Asbestos Assessment and Management is the principal post-holder responsible for the professional work of the Faculty and its maintenance of technical and professional standards.

The Registrar Chairs the Faculty Committee and reports through the Registrar of the Faculty of Occupational Hygiene (if not elected as an Ordinary Board Member in their own right).

The Registrar performs functions outlined in the Faculty Regulations and the Faculty Code of Ethics.

Eligibility

The post-holder must be a Member of the Faculty.

The post-holder must be able to release the time to fulfil all duties (equivalent of 0.2 of a full-time role).

Duties

- Uphold the Code of Ethics and promote technical standards and cooperation in the field of Asbestos Assessment and Management.
- Report to Board (via the Registrar of the Faculty of Occupational Hygiene, if required) as requested and otherwise advise BOHS on any significant matters relevant to the Faculty.
- Act as spokesperson for the Faculty and represent its interests at events (national and international) to which the Faculty is officially invited.
- Provide effective leadership for and ensure the delivery of all Faculty business including membership, promotion, competence/examination issues, etc.
- Appoint members to represent the Committee
- Provide appropriate content as required for the Faculty Bulletin and contribution to the Society's other publications
- In January each year to produce a written report for inclusion in the Society's Annual Report.

Who reports to the Post-holder?

Deputy Registrar and the CPD Co-ordinator and other appointed post-holders as required to help fulfil Faculty business.

Does the appointment attract any payment?

Article 5.1 of the Royal Charter prohibits payment of Directors/Trustees but expenses, in accordance with the Society's policies, may be claimed.

Committees

Four Faculty Committee meetings (chair) a year in addition to the Faculty Committee Away Day.