

Immediate Past President (following on from President Position)

Appointment

By succession at the AGM (Regulations 2.2), the incumbent having served as President during the previous twelve months.

Purpose

The Immediate Past President role is a pivotal role in ensuring the continuity and good governance of the Society within its Charter, byelaws, regulations, strategic aims, and mission.

The Immediate Past President is a member of the Presidential Trio and Executive of the Society. The role supports the President and the transition of any new Board members and Officers of the Society, as well as representing the Society with key external stakeholders and partners.

Time Commitment and Activities

The Immediate Past-President represents BOHS with partners such as the OH Multi-Disciplinary Forum.

In addition, the President will attend fortnightly (virtual) executive meetings.

The time commitment is estimated at 4 hours per week.

Eligibility

The post-holder must be a member of the Society.

The post-holder must be able to release the time to fulfil all duties.

Other responsibilities

(The Immediate Past-President is a Board Member, Director and a Trustee of the charity, but enjoys full indemnity for their activities.)

In addition to the above responsibilities, as a Board Member and Trustee, to represent the interests of members and to work with other Board Members and the Officers of the Society to provide governance and direction for the Society through the effective strategic oversight of its operations and the work of the Head Office, including:

- oversight of risk
- oversight of financial management
- oversight of compliance within the context of Charity and Company Law
- focus on the realization of the mission and strategic aims of the Society
- advice to, support and oversight of Head Office functions, as reported in Quarterly Meetings
- upholding standards

- identifying Reserve Powers
- engaging in pro-active, positive communications with members
- assist with the development reviews of Ordinary Board Members

(The Immediate Past-President is a member of the Executive)

The Executive:

- acts on behalf of Board between Board meetings on urgent matters.
- where appropriate, considers and then advises Board on matters such as communication, the implementation of strategic aims, planning, policy and risk.
- prepares the agenda for Board meetings.
- operates informally, mostly by teleconference or email, with face-to-face meetings as necessary.
- reports quarterly to the Board, via the President's Report.

Who reports to the post-holder?

- The Chief Executive Officer (CEO) as part of the Presidential Trio.

Does the appointment attract any payment?

Article 5.1 of the Royal Charter prohibits payment of Directors/Trustees but expenses, in accordance with the Society's policies, may be claimed.

Committees

Four full Board meetings per year (in person or virtual attendance).

Four Strategy and Governance (S&G) Board Sub-Committee (virtual) meetings (although it is advantageous for the Executive to attend all Board Sub-Committee (virtual) meetings: Finance and Commercial Planning (F&CP), and Policy, Publication and Technical (PP&T))

Away Days as planned for the Board (chair) and for the staff.

Executive meetings convened on a fortnightly basis.