

**The British Occupational Hygiene Society
Faculty of Occupational Hygiene**

Requirements for Practical Assessments of Proficiency Module

**P406: Supervision and Management of the Safe Removal and Disposal of
Asbestos**

General:

1. The course provider is responsible for providing all of the suitable facilities, including all safety provisions, for the practical assessment.
2. The practical assessment is an examination and comprises several elements. The [enclosure inspections] must take place at the date, time and location declared. Unapproved changes may result in the examination being declared void. In addition there must be clear evidence of the testing of all other elements (scripts, marking schedules etc.) which must be available on demand.
3. Candidates may have access to relevant reference material during the examinations but must not be allowed to communicate with each other.
4. The rooms and other locations in which the assessment is conducted must be suitable for the purpose.
5. The assessment must be supervised by an approved assessor(s) who must check that the facilities and equipment provided are fully adequate for the practical assessment.
6. Assessors must ensure that candidates complete and sign the Practical Assessment Attendance Form before the examination begins. The completed form must be returned to the BOHS office within five working days of the date of the examination.
7. The practical assessment for each candidate must contain the essential elements as detailed in the syllabus. Candidates must demonstrate their:
 - a. ability to carry out an initial enclosure inspection and identify deficiencies
 - b. ability to carry out a final enclosure inspection as if it was part of a four stage clearance procedure.
 - c. ability to carry out an inspection on a decontamination unit.
 - d. ability to carry out a full personal decontamination procedure
 - e. ability to understand a "plan of work" including the relevant supporting documentation
 - f. understanding of techniques of dust suppression and the safety issues including requirements of PPE/RPE.
8. These notes are intended to provide assessors with more details of the requirements and to try to ensure that all assessors are operating to similar standards.
9. It is expected that candidates should achieve 80% of the available marks during the practical assessment to be granted a pass of this examination. Assessors must be confident, as far as is reasonably practicable, that all candidates passing this assessment are competent to operate as supervisory license holders for the removal/ remediation of asbestos in buildings.
10. All assessors must keep adequate records of all candidates and their performance at this assessment.
11. Where the group of candidates is large (more than six or seven) then, in order to assess the practical capabilities of all candidates properly, there may be a need for more than one assessor to cover the practical assessment in a reasonable time.

Safety Responsibility:

12. The assessor is responsible for the safety arrangements during the practical examination and must satisfy him/herself that all arrangements are adequate and that they are observed by all those present.

Assessment:

13. The assessment must test the candidate's ability in the following areas:

Inspections:

14. Pre-start Inspections

Candidates should be asked to demonstrate their ability to carry out an enclosure inspection on a pre-start enclosure for faults etc including the hygiene unit. They must also demonstrate their ability to understand a "plan of work" including the relevant supporting documentation as part of the prestart planning.

15. Post removal enclosure inspection

Candidates should be asked to demonstrate their ability to carry out an enclosure inspection and transit routes on an individual basis. This must include confirmation of knowledge of the four stage clearance procedure. This must be marked against a marking schedule.

The enclosure with airlocks and a decontamination unit will have almost certainly been used as part of the practical work and discussions during the course. Candidates can be assessed on a one to one basis or can all prepare brief notes on the basis of their inspection of the enclosure, which must have additional snags etc added.

As the enclosure will be well known to the candidates, each candidate must also individually prepare brief notes during the practical assessment on a series of scenarios presented by photographs or slides. These slides must relate to the requirements of the syllabus with, where necessary, some more detailed photographs of specific circumstances. This is normally done as a part of the candidate's book for answers.

16. Decontamination unit inspection

Candidates should be asked to demonstrate their ability to carry out a full decontamination unit inspection on an individual basis. This must be marked against a marking schedule.

The decontamination unit, which must be fully operational, may also have been used as part of the course practical work and discussions. Candidates can be assessed on a one to one basis or can prepare brief notes on the basis of an inspection of the decontamination unit, which will have additional snags etc. added. As the decontamination unit will be well known to the candidates, each candidate must also individually prepare brief notes on a series of decontamination unit scenarios, which can be presented as slides photographs or by use of model.

17. Decontamination procedure

All candidates must actually carry out personally a full decontamination procedure. Practical assessors must have a check list for critical points during this procedure. Any candidate not completing this procedure will be considered to have failed the practical assessment.

18. Dust Suppression and PPE/RPE

Candidates must demonstrate their understanding of techniques of dust suppression and the safety issues including requirements of PPE/RPE.

Practical knowledge of the techniques of dust suppression and the proper use of PPE/RPE can best be assessed on a one to one basis where the assessor must use a check list and marking schedule. Candidates must demonstrate that they have the required knowledge to properly select RPE and demonstrate that they have properly understood the requirements of face fit testing.

If additional photographs/slides are used about which the candidates are asked questions. In this case these questions must be individually answered in writing and marked against a schedule.